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GOVERNMENT OF BALOCHISTAN
PLANNING AND DEVELOPMENT DEPARTMENT
Quetta, the 30th Dec, 2025

NOTIFICATION

No.P&D-JCE(Production)-01/2025/ 7284 In pursuance of the decision of the Provincial Cabinet in its meeting held on 05th December, 2025 (Agenda No. 25), the Planning and Development Department, Government of Balochistan is pleased to notify the following "PC-I Revision Policy (2025)", along with PC-1 Revision Checklist-Annex-A, for adoption and compliance by all Administrative Departments, Attached Departments, Autonomous Bodies (where applicable), and Executing Agencies of the Provincial Government with immediate effect.

PC-1 Revision Policy 2025

Article I: Definitions of Key Terms

For the purpose of clarity and consistency, the following key terms shall have the meanings ascribed below:

1. *Bills of Quantities (BoQs): Detailed itemized lists specifying the quantities and types of materials, labor, and work required for a project, used for cost estimation and tendering.*
2. *Composite Schedule of Rates (CSR): The official government-issued schedule of unit rates for materials, labor, and items of construction works used for cost estimation in public projects.*
3. *Enhanced Cost: The increased cost of a project at the time of its initial approval, where the originally proposed cost in the Public Sector Development Program (PSDP) is lower than the cost proposed in PC-I presented before PDWP/ Cabinet.*

Example: A project is included in the PSDP at Rs. 100 million (tentative cost), but upon detailed appraisal and presentation before the approving forum (e.g., PDWP or Cabinet), its cost is revised to Rs. 200 million based on updated designs, rates, or scope. The approval granted at Rs. 200 million is termed an "enhanced cost approval."

Note: Enhanced cost refers to the initial approval stage, not post-approval revisions. It is distinct from a "revision" which occurs after formal approval.

1. *Original Approved Cost: The total project cost as formally approved by the competent authority at the time of initial PC-I approval.*
2. *PSDP Automation System: The official digital platform (of Planning & Development Department) for submission, tracking, and approval of all PC-Is and their revisions under the Public Sector Development Program.*

3. *Principal Accounting Officer: The administrative head of the sponsoring department responsible for financial and administrative management of projects as defined in the Delegation of Financial Powers and Reappropriation Rules, 2019*
4. *Rate: It typically refers to the unit price assigned to a specific item of work or material as defined in a Bill of Quantities (BOQ) or Composite Schedule of Rates. This rate includes all costs associated with executing that particular item—such as labor, materials, equipment, overheads, profit, and any applicable taxes—unless otherwise specified.*
5. *Revised Cost: The updated total cost of a project proposed in a revision, reflecting changes due to scope modification, design updates, or price adjustments.*
6. *Revision: Any formal amendment to an already approved PC-I involving changes in cost, scope, duration, or technical design, necessitating re-evaluation and re-approval through prescribed authorities / forums.*
7. *Scope Change: Any addition, deletion, or alteration in the physical, functional, or geographical components of a project as originally approved.*
8. *Third-Party Validation (TPV): An independent technical and financial audit of project designs and cost estimates conducted by an external accredited agency.*
9. *Modified Scope: In cases where the scope has been changed by less than or equal to 15 percent while cost remains same, such scope is known as modified scope*

Article II: Framework for PC-I Revisions

To ensure uniformity, transparency, and fiscal discipline, all proposed revisions to approved PC-Is shall be processed under the following framework:

2.1 Modification of PC-1 by DSC.

May be considered by DSC; provided:

- *There is no cost change in the PC1. Cost remains same as earlier approved by the DSC*
- *Scope change / variation is less than or equal to 15 percent, and is NOT altering overall objectives of the project. DSC must certify this in writing (minutes of the meeting)*
- *Such revision of scope by DSC is allowed only one time during the life of project, after careful scrutiny of the PC-1 by Technical Wing of P&DD.*
- *Original Technical sanction shall be accorded strictly in accordance with the original approved scope of work, and no deviation shall be made. Revised Technical Sanction shall be issued as per modifications approved by the DSC forum*

2.2 First Revision

- *No revision in cost or scope shall be allowed within two years of approval/execution.*
- *May be considered by PDWP (after 2 years Of first approval), provided:*
    - *The revised cost does not exceed 100% of the original cost.*
    - *The PC-I Revision Checklist is fully complied with.*
- *If cost increase exceeds 100%, and revision is being sought in first two years of project approval, prior Cabinet approval shall be required before PDWP consideration. Cabinet*

approval/consent for such a revision is mandatory, in advance, for the PDWP to consider and scrutinise engineering estimates/PC-1, after careful scrutiny.

- *If revision case is submitted within two years of approval / execution (subject to conditions of Article 3.1 below)*

2.3 Second Revision

- *Same conditions as the first revision.*
- *May be considered by PDWP if the revised cost does not exceed 100% of original cost and full compliance of PC-I Revision Checklist (subject to conditions of Article 3.1 below).*
- *If cost increase exceeds 100%, Cabinet approval is mandatory before PDWP consideration. Cabinet approval/consent for such a revision is mandatory, in advance, for the PDWP to consider and scrutinise engineering estimates/PC-1, after careful scrutiny.*

2.4 Third Revision

- *May only be considered by PDWP after prior Cabinet approval.*
- *A formal inquiry report, signed by the Principal Accounting Officer (PAO), must be attached to the revised PC-I.*
- *For PDWP consideration, full compliance of PC-I Revision Checklist is required (subject to conditions of Article 3.1 below)*

2.5 Enhanced cost approval

- *If first submission of the PC-I is based on enhanced cost (cost higher than as reflected in the Public Sector Development Program (PSDP), approval of the Cabinet (for enhanced cost) is mandatory before the PC-I is considered by PDWP.*

2.6 Major Increase in scope

- *In case of a major increase in scope, modular expansion shall be adopted, wherever feasible. A new standalone PC-I shall be prepared and submitted accordingly.*
- *Illustrative examples of major scope increases where a modular approach may be applied include:*
- *Extension of a road's length;*
- *Construction of additional blocks in a building project; (for example, hospitals, schools, and colleges etc.)*
- *Addition of a new wing in a hospital; or*
- *Expansion of a water supply scheme to cover new areas, etc.*

Article III: General Provisions and Conditions for Revision

3.1. Time Restrictions

- *No revision shall be entertained within the first two (2) years of the original project approval, which must be:*
    - *Fully justified by the sponsoring agency, with an addition certificate under the signatures of the PAO*

- *Certified by the Planning & Development Department (jointly by concerned Joint Chief and SE/XEN-Technical)*
- *Approved by the Cabinet before consideration of PC-1 by PDWP.*
- *This rule will also apply to subsequent revisions. Exceptions will require strong justification, and prior consent of the cabinet.*

3.2. Maximum Number of Revisions

- *A maximum of three (3) revisions shall be permissible during the entire lifecycle of a single project.*

3.3. Completion Threshold

- *Revisions shall not be allowed for projects that are 80% or more physically completed, except for price adjustment on the unexecuted portion of the work, in accordance with the prevailing price adjustment policy / Planning Commission guidelines.*

3.4. Mandatory Documentation and Accountability

All revision proposals must be accompanied by the following:

a. *A comprehensive justification detailing the rationale for changes in scope, design and/or cost.*
b. *Revised technical designs, specifications, and detailed cost estimates, certified by a competent technical authority.*
c. *A comparative statement showing original vs. revised components (costs, quantities, scope) with componential Remarks column.*
d. *For second or subsequent revisions: a mandatory Inquiry Report (see Article IV).*

3.5. Management of Scope Expansion

- *If a proposed scope expansion is modular and does not impede or alter the implementation of the original project components, it shall not be processed as a revision.*
- *Instead, the sponsoring agency must submit the additional scope as a new, standalone PC-I.*
- *This ensures modular implementation, preserves the integrity of the original project, and prevents execution delays.*

3.6. Role of the Planning & Development Department

- *The Technical Wings of the P&D Department shall conduct a thorough appraisal of all revised PC-Is, including:*
    - *Scrutiny of rate analysis.*
    - *Validation of BoQs.*
    - *Assessment of revised scope against original objectives.*
    - *Compliance with PC-I revision checklist*

3.7. Revisions due to Composite Schedule of Rates (CSR) Updates

- *CSR-based cost revisions are permissible only for the unexecuted portion of the project and provided that CSR, on which the items rates were quoted, has become outdated.*

- *Such proposals must include:*
    - *Comparative analysis of old vs. new CSR rates.*
    - *Revised BoQs for remaining work.*
    - *Evidence of funding delays causing obsolescence of original estimates and Contractor's unwillingness letter.*
- *The sponsoring department shall be held accountable for avoidable execution delays.*

3.8. Digital Submission Requirement

- *All PC-I modification / revision proposals must be submitted exclusively through the PSDP Automation System.*
- *Manual or offline submissions shall not be accepted or processed.*
- *All submissions must comply with the PC-I Revision Checklist (Annex A).*

Article IV: Inquiry and Accountability Protocol

4.1. Mandatory Inquiry for Second and Subsequent Revisions

- *For any second or subsequent revision, the administrative Secretary of the sponsoring / executing department shall constitute a formal Inquiry Committee.*

4.2. Composition of the Inquiry Committee

The Committee shall consist of:

- *Chairperson: A BS-20 officer from the sponsoring / executing department not involved in the initial project formulation.*
- *Members:*
    - *A BS-19 officer from the Monitoring/Implementation Wing of the P&D Department*
    - *A BS-19 officer from the Finance Department.*
    - *A relevant technical expert (preferably from another department, if available).*

4.3. Submission and Review

- *The inquiry report must:*
    - *Identify causes of revision.*
    - *Fix responsibility for avoidable lapses, errors, or omissions.*
    - *Recommend remedial actions.*
- *The report (with self-explanatory findings) must be duly signed by the Administrative Secretary (Principal Accounting Officer) and submitted as part of the 2nd revised PC-I.*

Article V: Strengthening Development Planning and Execution

To reduce the frequency of avoidable revisions:

5.1. Capacity Building

- *The P&D Department shall conduct annual training programs for planning cells of all administrative departments on:*
    - *Project formulation.*
    - *Design standards.*
    - *Accurate cost estimation.*

5.2. Performance Monitoring

- *Departments with a recurring pattern of revisions shall be subject to formal performance review by the P&D Department.*
- *Findings shall be reported to the Chief Secretary, Balochistan, for appropriate action.*

Article VI: Transparency and Reporting

6.1. Biannual Revision Report

- *The P&D Department shall prepare and submit a Biannual Revision Report of PSDP Projects to the Chief Minister, Balochistan.*

6.2. Report Contents

The report shall include:

- *A comprehensive list of all revised projects.*
- *Detailed justifications and cost implications.*
- *Authorities that approved each revision.*
- *Trends and analysis of revision patterns.*

Article VII: Commencement and Supersession

This policy shall come into force immediately upon issuance and shall supersede all previous instructions, circulars, or directives related to PC-I revisions issued by the Planning & Development Department, Government of Balochistan.

(ZAHID SALEEM)
ACS (DEV.), P&DD

The Chief Controller
Printing and Stationary Department
Government of Balochistan

Copy to:

1. Senior member Board of Revenue, Government of Balochistan
2. Additional Chief Secretary (Home)
3. Chairman CMIT

4. Principal Secretary to Governor Balochistan
5. Principal Secretary to Chief Minister Balochistan
6. All Administrative Secretaries ______________________________, government of Balochistan
7. Secretary, Balochistan Provincial Assembly
8. All Commissioners _______________________, Government of Balochistan
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11. Chief Economist, P&DD, Government of Balochistan
12. Joint Chief Economists, P&DD, Government of Balochistan
13. DG (M&E), P&DD, Government of Balochistan
14. DG (Impl.), P&DD, Government of Balochistan
15. All Chief of Sections P&DD ___________________________, P&D department, Government of Balochistan
16. All Director Developments _____________________, Government of Balochistan
17. Additional Secretary (Staff) to Chief Secretary Balochistan
18. PS to ACS (Dev.), P&DD, Government of Balochistan

ARIF HUSSAIN SHAH
Joint Chief Economist (Production), P&DD

PC-1 Revision Checklist

Planning & Development Department, Government of Balochistan

S. No.	**Required Step (Tick Yes or No)**	**Yes**	**No**
1	Confirm reasons for revision and ensure they relate to original project objectives and improved service outcomes. *(See PC-1 Sections 5 & 6: Objectives & Justification)*	☐	☐
2	Prepare and attach comparative statement (approved vs. revised components, quantities, costs) with technical justification. *(See PC-1 Section 7: Capital Cost Estimates – Comparative Analysis)*	☐	☐
3	Calculate percentage cost escalation/price adjustment; verify if escalation crosses policy thresholds requiring PDWP/Cabinet approval. *(See PC-1 Section 7: Cost Variation)*	☐	☐
4	Identify scope additions/deletions and confirm they are justified and aligned with project objectives. *(See PC-1 Sections 6 & 7: Description & Scope Variation)*	☐	☐
5	Update and attach certified revised technical designs and drawings (highlighting changes only). *(See PC-1 Sections 6 & 7: Technical Parameters & Civil Works)*	☐	☐
6	Prepare revised BoQs and cost estimates for unexecuted works based on CSR/NSR; attach supporting documents. *(See PC-1 Section 7: Basis of Cost Estimation)*	☐	☐
7	Update feasibility/economic analysis if revised cost > Rs. 500 million or >30% infrastructure component. *(See PC-1 Section 11: Benefits and Analysis – Financial/Economic)*	☐	☐
8	Update RBM		
9	Update implementation schedule		
10	For 2nd or subsequent revisions, attach mandatory inquiry report (causes, accountability, remedial actions). *(Linked to PC-1 justification narrative in Sections 6 & 7)*	☐	☐

S. No.	Required Step (Tick Yes or No)	Yes	No
11	Determine revision tier (Minor/Moderate/Major) and confirm compliance with revision policy (2-year rule, max 3 revisions). *(See PC-1 Section 7: Project History & Justification)*	☐	☐
12	Verify componential escalation / price adjustment applies only to unexecuted portion of work; attach CSR rate comparison (old vs. new). *(See PC-1 Section 7: Revised Items – Cost Basis)*	☐	☐
13	Summarize technical improvements introduced through revision (e.g., structural upgrades, safety enhancements). *(See PC-1 Section 6: Technical Parameters & Technology Transfer)*	☐	☐
14	Confirm retention of essential components from original PC-1 unless technical justification for removal is provided. *(See PC-1 Sections 6 & 7: Scope Changes)*	☐	☐
15	Submit revision through PSDP Automation System and confirm no manual submissions are made. *(Administrative Step – outside PC-1 form)*	☐	☐